## Freelance Copywriting Services

# INFORMATION KIT & PRICE GUIDE

Bob McCarthy
McCarthy & King Marketing

## Freelance Copywriting Services Bob McCarthy – 508-473-8643

#### Welcome

Thanks for your interest in my Freelance Copywriting Services.

You will notice from my photo that I've been at this for a while.

After working as a newspaper reporter and public relations manager right out of college, I took my first copywriting job in 1980 when I was hired by The DR Group, a direct mail ad agency.

There I worked on many of the agency's major accounts including Western Union, Pitney Bowes, ADT, Pan Am Airlines and Bank of Boston. It was terrific experience and sufficient, I thought, to go out on my own.

So four years later (in 1984), I started freelancing and I've been at it ever since.

Here's what you'll find in the pages that follow:

- An introduction and overview our services
- A list of clients and projects
- A copywriting fee schedule
- How we work
- How we charge
- Additional services

Thanks – Bob

## **Freelance Copywriting Services**

Bob McCarthy - 508-473-8643

#### A brief introduction

My name is Bob McCarthy and I am a freelance copywriter.

I've been freelancing for more than 30 years dating back to when the marketing toolbox included little more than direct mail, advertising and print collateral. But things have changed. Boy have they changed.

Today, you (we) have many more marketing choices, channels and media options available – and probably more writing projects than most marketing departments can handle in-house. That's where I come in. Here's where I can help:

- website and web pages
- landing pages
- blog posts
- email promotions and auto-responders
- email and print newsletters
- direct mail packages, postcards and sales letters
- print and online advertising including Google Adwords
- sell sheets and product sheets
- inserts and billing stuffers
- product brochures, corporate brochures and annual reports
- press releases and press kits
- case studies and customer stories/interview
- white papers, ebooks, tip sheets, how-to guides and other content marketing
- customer/prospect surveys

In addition to my copywriting services, I can also provide graphic design, web design and development, list/media research, printing, mailing, email deployment, Google Adwords management. These are available only when needed.

In the pages that follow, I've provided a list of my clients, projects and fees. For creative work, I mostly work on a project basis, but I am open to retainer arrangements if it makes sense.

Please call me or send me an email if you have a project to discuss, or if you just want to get acquainted. Thank you.

Bob McCarthy 508-473-8643 bob@mccarthyandking.com

## **Past Clients and Projects**

#### **Bob McCarthy - 508-473-8643**

#### **Digital Equipment Corp**

Wrote multi-part direct marketing tutorials for corporate-wide marketing managers Wrote telemarketing scripts for training program Wrote multiple direct mail self-mailers for lead generation

#### **MAK Technologies**

Wrote direct mail postcard for lead generation

#### **Sun Microsystems/Sun Select**

Wrote direct mail letter package to promote seminar

#### Sitara Networks

Wrote direct mail package to recruit resellers

#### PC DOCS/Fulcrum Software

Wrote direct mail survey to identify potential sales leads

#### Syncra Software

Wrote a series of three postcards to promote products Wrote direct mail survey to identify potential sales leads

#### **SuperOffice Software**

Wrote copy for software package design
Wrote direct mail letter package to generate sales leads
Wrote letters to retail stores promoting product distribution
Wrote full-page advertisement and reply card to build the brand and generate leads

#### **Winchester Systems**

Wrote direct mail postcard to generate leads and build awareness

#### **Applied Analysis**

Wrote direct mail letter package to generate leads and promote service

#### **Demantra**

Wrote direct mail self-mailer to promote trade show booth visitors

#### **EMC**

Wrote direct mail letter package to generate leads

#### **RSA Security**

Wrote sales letters to promote specific products

#### **Darling Consulting Group**

Wrote multiple lead generation letter packages to generate leads

Wrote multiple postcards to build awareness

Wrote or edited multiple white papers

Wrote multiple direct mail and email promotions for annual conference

Wrote multiple sales sheets and brochures for sales team

Wrote or edited multiple web pages and landing pages

#### Avaya

Wrote a direct mail letter package to generate leads for a new phone system

#### Cisco Webex

Wrote a direct mail letter package to generate leads and promote trials of the company's products

#### **Thompson Financial**

Wrote direct mail letter packages to generate leads

#### **Warrington Financial**

Wrote direct mail letter packages to generate leads

#### **SunGard Financial**

Wrote direct mail letter packages to generate leads

#### **Access Capital Solutions**

Wrote direct mail letter package to generate leads for business lending product

#### **Oxford & Associates**

Wrote brochure to be used in recruitment lead generation program
Wrote direct mail letter package and print ads to generate leads
Wrote booklet to be used in client acquisition lead generation program
Wrote direct mail letter package to generate leads

#### Mabbett, Capaccio & Associates

Wrote a self-mailer direct mail package to sell information products Wrote postcards and inserts to generate repeat orders from existing customers

#### **Physicians First Management Services**

Wrote a series of brochures to promote services

#### **Color Technology**

Wrote case studies for inclusion in an information packet

#### **National Fire Protection Association**

Wrote a direct mail letter order generation package to sell an industry publication Wrote a direct mail letter package to promote a fire code subscription service Wrote a direct mail letter package to reactivate lapsed customers

#### **Koch Membrane Systems**

Wrote a direct mail self-mailer to generate leads for a wastewater treatment product Wrote a direct mail survey to identify potential sales leads

#### Kidde-Fenwal

Wrote a direct mail survey to identify potential sales leads

#### **Century Fiber Optics**

Wrote a series of 12 emails various product categories Wrote web pages and landing pages for website

#### **Gerson Manufacturing**

Wrote a direct mail letter package to promote products through distribution channel

#### **Express-It Delivery**

Wrote brochure promoting company services Wrote a direct mail postcard to generate new leads Wrote a direct mail survey to identify potential leads

#### **Ben Franklin Printers**

Wrote a series of printed newsletters to communicate with customers and prospects

#### **American Ramp Systems**

Wrote a series of self-mailers and inserts to generate referral inquiries Wrote a series to text ads for Google Adwords account

#### **Cabot Money Management**

Wrote a series of sales letters as a follow-up sequence to inquiries Wrote a series of brochures for lead follow-up

#### **AAA Insurance**

Wrote holiday themed direct mail package to generate new leads

#### **Andover Bank**

Wrote multiple direct mail letter packages to promote various bank products
Wrote two direct mail self-mailers to promote products to new homeowner and new parents
Wrote multiple billing inserts

#### **Great West Insurance Company**

Wrote multiple direct mail letter packages promoting different insurance products Wrote multiple billing inserts cross-selling to customer base

#### **Harvard Pilgrim Health Care**

Wrote multiple direct mail letter packages promoting services as various locations

#### **ALS Association**

Wrote newsletter to keep current donors informed of research progress

#### **Lahey Clinic**

Wrote multiple direct mail letter packages to support the hospital's fundraising

#### Whitcomb House Assisted Living

Wrote direct response advertisement to generate leads for future occupants Organized and edited a booklet that was used as the offer in the advertisement Wrote a series of 12 emails that were sent to new leads

#### **Together Dating**

Wrote two versions of a direct mail letter packages to generate new leads

#### Waddington's Massage Therapy

Wrote postcard announcing Grand Opening Wrote multiple flyers and other promotions for special savings

#### **Boston Bark Landscape Supply**

Wrote three direct mail postcards to generate phone orders for mulch and hardscape products Wrote web pages and landing pages
Wrote door hangers for use by professional landscapers

#### **Mount Auburn Club**

Wrote a corporate brochure and inserts for new client information kit Wrote sales letters and other direct mail to find new clients Wrote advertisements and flyers to promote various programs

#### **Milford Community Program**

Wrote multiple web pages to promote various community activities
Wrote multiple direct mail self-mailers for summer camps and adult education
Wrote multiple email campaigns to promote activities to opt-in customers and prospects
Wrote flyers, banners, surveys

#### **Riverside Amusement Park**

Wrote multiple direct mail self-mailers to promote group outings at the park Wrote multiple promotions to sell season ticket packages

#### **Fun World Arcades**

Wrote a direct mail postcard to increase daily customer traffic

#### **Central Mass Auto Schools**

Wrote and organized a new website to promote multi-location driver's education

#### **Babson College**

Wrote a direct mail survey to identify potential candidates for executive education Wrote a direct mail postcard to promote the program

#### **Scottish Rite of Freemasonry**

Wrote the annual fundraising package for 10 years in a row
Wrote the supporting information kit for local chapters
Wrote multiple communications from headquarters to its chapters
Wrote and organized a multi-section activity and promotion binder for local chapters

#### **New Hampshire Forest Society**

Wrote a direct mail letter package to solicit donations and raise awareness of the state's resources

#### **New England Community Health Centers**

Wrote a direct mail letter package to recruit physicians to work in community health centers

#### **Kendall Whaling Museum**

Wrote a mini-catalog promoting various products available from the museum

#### Children¹s Learning Centers

Wrote a direct mail letter/brochure package to support the program's fundraising Wrote two annual reports

#### **Community Awareness and Treatment Services (CATS)**

Wrote a direct mail letter/brochure package to increase awareness and raise funds

#### **UMass ALS Champion Fund**

Wrote a direct mail letter/brochure package to support the program's fundraising

## **Copywriting Fee Schedule**

## Bob McCarthy - 508-473-8643

(fees as 9/7/15 – subject to change)

DIRECT MAIL		
Sales Letters (1-2 pages)	\$ 800 - \$1,200	
Direct mail letter packages		
Letter/reply only	\$1,000 - \$1,500	
Letter/reply with brochure	\$2,200 - \$3,000	
Self-mailers (3 panels)		
Small, each panel 8.5x5.5	\$ 800 - \$1,200	
• Large, each panel 8.5x11	\$2,200 - \$3,000	
Postcards		
• Small, 4x6	\$ 600 - \$ 800	
• Large 6x11	\$1,000 - \$1,200	
Booklet mailers		
<ul> <li>Small, each page 8.5x5.5</li> </ul>	\$250 per page	
• Large, each page 8.5x11	\$400 per page	
Lead generation survey mailer		
<ul> <li>Letter/1-page survey</li> </ul>	\$ 800 - \$1,100	
<ul> <li>Letter/2-page survey</li> </ul>	\$1,200 - \$1,500	
Billing Stuffers 3.5x8.5 – 2 sides	\$ 600 - \$ 800	
WEB		
Landing pages		
<ul> <li>Lead capture/short message</li> </ul>	\$ 400 - \$ 600	
Sales focused/long message	\$1,000 - \$1,500	
Web pages		
• 1-2 screen views	\$ 500 per page	
• 2+ screen views	\$ 800 per page	
SEO & keyword copywriting/editing (existing pages)	\$ 250 per page	
Website planning/organization/content outline (no writing)		
• 10 pages	\$1,000	
• 20 pages	\$1,800	

PRINT & ONLINE ADVERTISING Full-page print ad (8x10)	\$ 800 - \$1,000
Half-page and smaller print ad	\$ 400 - \$ 800
Printed insert (8.5x11, both sides)	\$1,200 - \$1,600
Online banner ad	\$ 400 - \$ 800
Pay per click text ads (10 versions provided)	\$ 400
IDEA GENERATION Up to 10 creative concepts, themes, headlines, teasers or titles	\$ 800
COLLATERAL/SALES SUPPORT  Brochures (3 panels)  • Small, each panel 8.5x5.5  • Large, each panel 8.5x11	\$ 800 - \$1,200 \$2,200 - \$3,000
Sell sheets/Product sheets (8.5x11)  • One side  • Two-sides	\$ 600 - \$ 800 \$1,000 - \$1,400
Lead qualification surveys (2 pages) Customer satisfaction surveys (2 pages)	\$ 600 - \$1,000 \$ 600 - \$1,000
Telephone scripts/call guides – prospecting Telephone scripts/call guides - selling	\$ 800 - \$1,000 \$1,200 - \$1,500
PowerPoint presentation	\$ 600 - \$1,000
Product packaging	\$ 400 - \$ 600
PUBLIC RELATIONS  • Press Releases  • Media Kits	\$ 400 - \$ 600 \$1,200

#### **EMAIL**

Solo email for	prospecting
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<ul> <li>Long form – sales focused</li> </ul>	\$1,000 - \$1,200
<ul> <li>Short form – lead focused</li> </ul>	\$ 600 - \$ 800
Auto-responder email series for lead nurturing	
• 1-2 emails	\$ 750 per email
• 3-6 emails	\$ 650 per email
• 7-10 emails	\$ 550 per email
Email newsletter (1-2 articles per issue)	\$1,000 - \$2,000

#### **CONTENT MARKETING**

Reports/Whitepapers/How-To Guides

•	Formatting and writing	\$ 400 per page
•	Formatting and editing (client provides writing)	\$ 250 per page

#### Case Studies/Client Interviews/Executive Profiles

•	Research, interviewing	\$ 600
•	Formatting and writing	\$1,000 - \$1,500

#### Blog Writing

<ul> <li>Content planning/calendar development</li> <li>Write blog posts (500 words)</li> <li>Edit blog posts (500 words)</li> </ul>	\$1,200 \$ 400 per post \$ 250 per post
Google Adwords Management	\$ 495 per month

- Paid Search Advertising
- Display Advertising
- Remarketing Advertising

Please note the pricing above should serve more as a guide than a menu. It is based on my experience with various projects, but I know that not all similar projects are exactly the same.

When we discuss your project, I will provide a custom quote – which may be slightly higher or lower than the price shown here.

#### More Information ...

#### **How I work**

- 1. Every job gets an estimate. Unless you change the specifications, the estimate and the final invoice should be the same.
- 2. Estimate will cover my time for
  - client input
  - research
  - concepts
  - message outline
  - writing
  - revisions
  - coordination with a graphic designer (if needed)
- 3. I do not put a limit on revisions. I want you happy with the finished product. Fortunately, most projects only need one or two revisions.
- 4. Most projects are handled by phone, email and online conference call. I am happy to meet with you in person if it's convenient.

## **How I handle payment**

Jobs are typically billed in three parts:

- 1/3 Initial deposit to get the project started
- 1/3 Due on submission of first draft
- 1/3 Due on completion of project

Small jobs may be handled with just one or two payments.

### Other services I provide

In addition to copywriting, I can help you with a number of marketing services using my network of vendors and other service providers. These include:

- Graphic design
- Web design, development and hosting
- Email service deployment and management
- List/media research
- Printing and mailing services
- Google Adwords search advertising
- Google Adwords remarketing
- Google Adwords display advertising
- Call tracking services
- Lead generation strategy

To learn more, discuss a project or request an estimate, call me at 508-473-8643.

### Other reports that may interest you

Please feel free to download these FREE reports from my website – www.mccarthyandking.com)

- Making Snail Mail Work: 13 Lessons in Direct Mail Strategy
- Generating Sales Leads: 8 Steps to Building a Sales Lead System

Or these reports which can be purchased through Kindle or PayPal.

- Mailing List Research: How to Find, Acquire and Test Mailing Lists
- Direct Response Offers: The Secret Sauce of Direct Response
- Direct Mail Formats: A Strategic Approach to Format Selection

Thanks - Bob McCarthy